



**BOONTON PUBLIC SCHOOLS
BOARD OF EDUCATION**

434 LATHROP AVENUE · BOONTON · NEW JERSEY · 07005

Meeting Agenda

6:30 pm on November 24, 2025, in the Boonton High School Media Center

CALL TO ORDER

The meeting was called to order, and the following statement was read: Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted on the District website and at the Board of Education Building at 434 Lathrop Avenue, Boonton, NJ.

ROLL CALL & PLEDGE OF ALLEGIANCE

Members present at roll call were Christopher Cartelli, Jennifer Darling, Elaine Doherty, Patrick Joyce, Loren Katsakos, Irene LeFebvre, Matthew Mondino, Brianna O'Halloran, Andrew Portas. No members were absent.

Also present were Mr. Thomas Valle, Superintendent, Mr. Steven Gardberg, School Business Administrator/Board Secretary, and approximately five members of the public. The Board led the Pledge of Allegiance.

CORRESPONDENCE

None

LIAISON REPORTS

1. John Hill School student representative Nick Fava: Winter sports, winter dance, toy drive, food drive
2. Boonton High School student representative Kira Shiels: Spirit Week, winter sports, Turkey Bowling, Thanksgiving, winter pep rally:
3. Home School Association (HSA) by Courteny Mondino: Calendar raffle, food drive, Cinderella closet
4. Town Council by Marie DeVenezia: Food pantries, promotion of Chris Petonak to Chief, appointment of new officer, appointed new council member to a vacant seat, spring leaf pick-up
5. ESC of Morris County: Placements for current students at other programs
6. MCSBA: Meeting next week
7. NJSBA: Delegate Assembly; Governor-elect included NJSBA's Jonathan Pushman to the transition team
8. Historical Society: Christmas parade, Annual meeting (Jan 25)

SUPERINTENDENT

1. District News and Updates: Appointment of new STEM supervisor; resignation of network technician; winter concerts;
2. FY25 financial audit presentation by Rob Haag of Lerch Vinci & Bliss: Delay due to federal government shut-down, but no impact expected; unmodified opinions; regenerated about \$400k in fund balance; excess surplus; unassigned fund balance; consistent year-over-year; four recommendations for corrective action; no material weaknesses; financials are accurate and timely

PUBLIC COMMENT ON ITEMS FOR BOARD ACTION

None

ITEMS FOR BOARD ACTION

CONSENT AGENDA

On a motion by Mrs. Darling and seconded by Ms. O'Halloran, the Board approved all resolutions in a consent agenda by roll call. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mr. Joyce, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Ms. O'Halloran, Mr. Portas. NO: None. ABSTAIN: Mrs. Doherty (Minutes), Mr. Portas (Admin PK8). ABSENT: None.

MINUTES

Approval of the following Board of Education meeting minutes.

1. Regular session: November 10, 2025 (enclosure)
2. Executive session: November 10, 2025 (enclosure)

ADMINISTRATION

PK-8

1. Extend Unpaid Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves to extend the unpaid leave of absence for Taylor Burke, Preschool Teacher, previously revised on May 12, 2025, through November 23, 2025, to extend through June 30, 2026.
2. Extend Assignment for Long-Term Leave Replacement Preschool Teacher: Upon the recommendation of the Chief School Administrator, the Board approves to extend the employment agreement for Deblina Mukherjee, Long-Term Leave Replacement Preschool Teacher, through June 30, 2026.
3. Leave of Absence: Upon the recommendation of the Chief School Administrator, the Board approves a leave of absence for Julie Rogers, from November 14, 2025 through December 14, 2025, utilizing accumulated sick days.
4. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2025-2026 school year:

Grade/Group	Destination
Grades 5-8 (STEM Club)	Liberty Science Center
Grades 6-8 (JHS Choir)	Victoria Mews

5. Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves Jennifer Oleksak and Cynthia Mascia as Adult Support Staff for the Bridges to Learning Before/After School Program at School Street School, John Hill School and Boonton High School for the 2025-2026 school year at a rate of \$23 per hour.

6. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Laura Baseil, Elementary Teacher, School Street School, effective June 30, 2026, for the purpose of retirement.
7. Extracurricular/Instructional Aide Services for Jr. TAG: Upon the recommendation of the Chief School Administrator, the Board approves Madison Affinito to assist and supervise students for up to 9 events at John Hill School (dates to be determined) at the Special Education Teen Advocacy Group (Jr. TAG) evening events for up to 3 hours per event at a rate of \$31.65 per hour, based on student attendance to events, during the 2025-2026 school year for the following students:

Student State ID# 7295364313-B

Student State ID# 4634876141-B

Student State ID# 8359684319-B

PK-12

1. Acceptance of Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Anthony Perez, Network Technician, effective December 12, 2025.
2. Resignation of Coach: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Matthew Emering, Girls Assistant Lacrosse Coach, Boonton High School.
3. Coach: Upon the recommendation of the Chief School Administrator, the Board approves Matthew Emering as the Boys Assistant Lacrosse Coach, Boonton High School, at a stipend rate of \$6,306 (Step 3) for the 2025-2026 school year.
4. Volunteer Coaches: Upon the recommendation of the Chief School Administrator, the Board approves the following volunteer coaches at Boonton High School for the 2025-2026 school year:

Jason Kaulfers - Volunteer Winter Track Coach

Mazzy Cirinelli - Volunteer Winter & Spring Track Coach (pending background check)

5. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2025-2026 school year:

Grade/Group	Destination
Grades 9-10 (Aviation Academy)	Teterboro Airport
Grades 9-12 (Business Academy)	ArizonaLand
Grades 9-12 (Gateway Academy)	Lincoln Park Middle School
Grades 9-12 (CBI)	TD Bank Ballpark/Patriots Park
	Marshalls & Home Goods
Grades 11-12 (Honors/AP Art class)	Roma Pizza
Grades 11-12 (All-County Soccer Banquet)	Randolph Diner

6. Substitute: Upon the recommendation of the Chief School Administrator, the Board approves Mazzy Cirinelli as a substitute teacher/ paraprofessional for the 2025-2026 school year, pending background check.
7. School Safety and Security Plan Statement of Assurance: Upon the recommendation of the Chief School Administrator, the Board approves the School Safety and Security Plan Annual Review Statement of Assurance. (enclosure)
8. Home Instruction: Upon the recommendation of the Chief School Administrator, the Board approves the provision of home instruction for the following students for up to 10 hours each per week, to be provided by district approved instructors at a rate of \$42 per hour:

Student State ID# 9759813295-B beginning October 15, 2025 and

Student State ID# 6743726160-B beginning November 12, 2025

9. Extracurricular/Instructional Aide Services for TAG: Upon the recommendation of the Chief School Administrator, the Board approves Madison Affinito to assist and supervise students for up to 10 events at Boonton High School (dates to be determined) at the Special Education Teen Advocacy Group (TAG) evening events for up to 3 hours per event at a rate of \$31.65 per hour, based on student attendance to events, during the 2025-2026 school year for the following students:

Student State ID# 9460157166-B

Student State ID# 6655209681-B

Student State ID# 4363741727-B

Student State ID# 3078967486-B

Student State ID# 5903634416-LP

Student State ID# 1104912701-B

10. Extracurricular/Instructional Aide Services: Upon the recommendation of the Chief School Administrator, the Board approves up to 100 total hours for Kathleen Post, Clare Zarzecki and Matthew Voswinkel, to assist and supervise Student State ID# 1104912701-B, during Boonton High School Boys Basketball Season, for the 2025-2026 school year at a rate of \$31.65 per hour each.
11. Appointment of Supervisor: Upon the recommendation of the Chief School Administrator, the Board approves Sabrina Vargas to the position of Supervisor of STEM, Grades 6-12, at a salary of \$120,000, prorated from an approximate start date of January 26, 2026 for the remainder of the 2025-2026 school year.

HIB REPORT

None

POLICY

None

OPERATIONS

1. Payments: The Board approves these Check Journals.

\$25,759.96	11/24/2025	Cafeteria ACH (attachment)
\$62,592.30	11/14/2025	General ACH (attachment)
\$28,272.77	11/24/2025	General ACH (attachment)
\$1,796,460.26	11/14/2025	General checks (attachment)
\$458,993.11	11/24/2025	General checks (attachment)
\$266.00	11/24/2025	Student Activity BHS ACH (attachment)
\$718.49	11/24/2025	Student Activity BHS checks (attachment)
\$7,290.00	11/14/2025	Student Activity BHS checks (attachment)
\$1,439.00	11/24/2025	Student Activity JHS checks (attachment)
\$3,436,019.10	October 2025	Electronic checks, incl. payroll (attachment)
2. Transfer Reports: The Board approves Transfer Reports for the month ending October 31, 2025. ([attachment](#))
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary ([attachment](#)) and Treasurer ([attachment](#)) for the month ending October 31, 2025; major funds have not been over-expended; and sufficient funds are available for the remainder of the year.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts. ([attachment](#))
5. Use of Facilities: The Board approves the District Facilities Use List of 11/24/2025 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with the Athletic Director. All permits are pending building administration final approval and receipt of documentation. ([attachment](#))
6. Contract: The Board approves the contract for network equipment to CDW for \$28,280, per Educational Services Commission of New Jersey (ESCNJ/AEPA-22G).
7. Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 11/12/2025, Authorization #616550. Authorization for disposal was approved by the Department of Treasury on 11/19/2025, Authorization #616689 and #616690.
8. Purchasing Manual: The Board approves the Purchasing Manual for 2025-2026.
9. SOP Manual: The Board approves the Business Office Standard Operating Procedures Manual for 2025-2026.
10. Donation: The Board accepts the \$300 donation from Veronica Gartno for the Boonton High School Drama Club.

11. Grant: The Board approves submission of the New Jersey Legislature's State House Express Civics Education Transportation Grant for \$450.00 by Boonton High School.

OPEN PUBLIC COMMENT

Steve Bossen: Background checks before appointments of administrators; financial audit

OTHER BUSINESS OF THE BOARD

- Next meeting is December 8, 2025
- Meeting calendar for 2026

EXECUTIVE SESSION

On a motion at 7:06 pm by Mrs. Darling and seconded by Ms. O'Halloran, all present voted to approve the following resolution to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required.

ACTION TO BE TAKEN

On a motion at 8:04 pm by Mrs. Darling and seconded by Mrs. Doherty, all present voted to adjourn executive session and return to open session.

APPOINTMENT OF BOARD MEMBER

Mary McMahon was nominated to fill an open seat on the Board by Mrs. Doherty, and the nomination was seconded by Ms. O'Halloran. On roll call, the nomination was approved and Mrs. McMahon took the Oath of Office. YES: Mr. Cartelli, Mrs. Darling, Mrs. Doherty, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Ms. O'Halloran, Mr. Portas. NO: Mr. Joyce. ABSTAIN: None. ABSENT: None

ADJOURNMENT

On a motion at 8:09 pm by Mrs. Doherty and seconded by Ms. O'Halloran, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: