

BOONTON TOWN BOARD OF EDUCATION

434 Lathrop Avenue, Boonton, NJ 07005

February 27, 2023

The Boonton Town Board of Education, of Morris County, New Jersey, held a meeting at Boonton High School, 306 Lathrop Ave, Boonton, NJ, at 7:33 pm on February 27, 2023.

The meeting was called to order, and the following statement was read: This is the February 27, 2023, meeting of the Boonton Town Board of Education. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting was provided to the Daily Record, the Citizen and the Boonton Town Clerk; and posted at the Board of Education Building at 434 Lathrop Avenue, Boonton, New Jersey.

ROLL CALL

Members present at roll call were Mrs. Jennifer Darling, Dr. Crystal Davis, Mrs. Elaine Doherty, Ms. Natavia Hayes, Mr. Patrick Joyce, Mrs. Loren Katsakos, Mrs. Irene LeFebvre, Mr. Matthew Mondino, Mrs. Sandra Vucenovic. Absent was Mr. Christopher Cartelli.

Also present were Mr. Thomas Valle, Superintendent and Mr. Steven Gardberg, School Business Administrator/Board Secretary.

EXECUTIVE SESSION

On a motion at 7:35 pm by Mr. Joyce and seconded by Mrs. Darling, all present voted to enter Executive Session.

Be it resolved, that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Personnel matters; Current or Potential Litigation; and Matters of Attorney/Client Privilege. Be it further resolved, that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when confidentiality is no longer required. Be it further resolved, that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Open Public Meetings Act: Would constitute an unwarranted invasion of individual privacy; Related to investigation of violations or possible violations of the law; Related to pending/anticipated litigation or contract negotiations in which the Public body is or may be a party; and Falls within the attorney-client privilege and confidentiality is required. ACTION WILL BE TAKEN

On a motion at 7:59 pm by Mr. Mondino and seconded by Mr. Joyce, all present voted to adjourn executive session and return to open session.

PLEDGE OF ALLEGIANCE

The Board reconvened in open session at 8:00 pm and led the Pledge of Allegiance. Approximately 10 members of the public were in attendance.

ORDER OF THE DAY

A motion was made by Mrs. Darling and seconded by Mr. Joyce to approve the order of the day. All present voted in favor.

CORRESPONDENCE

Letter from teacher

LIAISON REPORTS

1. John Hill School by Marco DeStefano, student representative: Read Across America; Students for Change; Student Council Pep Rally.
2. Boonton High School by Jackie Martinez, SRA President: Girls Basketball; Boys Basketball; Wrestling; Play this weekend; Prom theme, day and location; Popcorn sale to offset cost of prom bids; La Copa; FBLA tournament; Read Across America.
3. Parent-Teacher Association (PTA) K-8 by Caitlyn Magennis: Fundraiser: Gertrude Hawk; Read Across America; Public Library: Minecraft challenge; March 7 general meeting; March 9 author visit; Parents Night Out with Eagle Martial Arts; Family Game Night March 16; Family STEM nights; Multicultural Night/Festival May 25; Spirit Wear; Flocking fundraiser.
4. Home School Association 9-12 by Mrs. Darling: Calendar raffle; Disney Pass raffle
5. Town Council: None

PUBLIC COMMENT ON AGENDA ITEMS

None

SUPERINTENDENT

- A. District News & Updates: Guest speaker March 8 at 6pm; “Footloose” this weekend at BHS; Tomorrow will be a delayed opening due to weather forecast, and we will reassess in the morning.
- B. Presentation: Demographic Study by Dr. Grip

Mr. Joyce leaves at 8:22

ITEMS FOR BOARD CONSIDERATION

A. Minutes

Approval of minutes from previous meetings was moved by Mrs. Darling, seconded by Mrs. Katsakos, and approved on roll call. YES: Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

1. Regular and Executive session: February 13, 2023

B. ADMINISTRATION

PK8 Resolutions

Approval of Admin PK8 resolutions #1-9 was moved by Dr. Davis and seconded by Mrs. Darling. YES: Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

1. Translator for Kindergarten Registration: Upon the recommendation of the Chief School Administrator, the Board approves Olga Morales as translator for Kindergarten registration at

School Street School on March 28, 2023 and March 29, 2023 at a rate of \$21 per hour for up to 3 total hours.

2. Bridges to Learning Group Game Presenter: Upon the recommendation of the Chief School Administrator, the Board approves Danielle Sudak as the Bridges to Learning Group Game Presenter, to teach elementary group games and activities to staff at the Professional Development Day on March 20, 2023 at a rate of \$40 per hour for one hour plus one hour of planning.
3. Field Trip Chaperones: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip chaperones during the 2022-2023 school year:

Matthew Brogan
Stephanie Hoffman-Cooper
Melissa Camacho

Catherine Frank
Deron Wainer
Lisa Tello

Allison Mania
Stacey Lazar

4. Amend Rate of Pay for Bridges to Learning Before/After School Staff Member: Upon the recommendation of the Chief School Administrator, the Board approves to amend the rate of pay for Ashley Briggs, from Support College Staff to Adult Support Staff, after graduating college, at a rate of \$22 per hour, effective February 28, 2023 for the remainder of the 2022-2023 school year.
5. Addition to Bridges to Learning Before/After School Staff: Upon the recommendation of the Chief School Administrator, the Board approves Elsie Aurich for Adult Staff for the Bridges to Learning Before/After School Program at School Street School, John Hill School and Boonton High School for the 2022-2023 school year, at a rate of \$22 per hour.
6. Revise Employment Contract for Long-Term Leave Elementary Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves to revise the employment contract for Jennifer Kretschmer, Long-Term Leave Elementary Replacement Teacher, previously approved on November 28, 2022 from September 1, 2022 through March 3, 2023, be revised through February 24, 2023.
7. Revise Employment Contract for Long-Term Leave Elementary Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves to revise the employment contract for Julia Leva, Long-Term Leave Elementary Replacement Teacher, previously approved on February 13, 2023 from March 6, 2023 through June 30, 2023, to begin on February 28, 2023, pending receipt of certification.
8. Long-Term Leave Music Replacement Teacher: Upon the recommendation of the Chief School Administrator, the Board approves Elizabeth Vex as the Long-Term Leave Music Replacement Teacher at John Hill School, at a salary of \$59,000 (Step 1 BA), pro-rated from April 17, 2023 through June 30, 2023, pending receipt of certification.
9. Student Speech Observation: Upon the recommendation of the Chief School Administrator, the Board approves a student speech observation for Ashley Kincaid-Smith, Maryville University, for 25 hours, under the supervision of Mary Guenther, during the Spring of 2023, pending receipt of substitute certificate.

PK12 Resolutions

Approval of Admin PK12 resolutions #1-8 was moved by Dr. Davis and seconded by Mrs. Darling.
YES: Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino,
Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

1. District Calendar for 2023-2024 School Year: Upon the recommendation of the Chief School Administrator, the Board approves the district calendar for the 2023-2024 school year, as per the attached.
2. Mental Health Clinician Job Description: Upon the recommendation of the Chief School Administrator, the Board approves the job description for Mental Health Clinician.
3. Addition to Substitute List: Upon the recommendation of the Chief School Administrator, the Board approves Elizabeth Vex as a substitute aide/teacher for the 2022-2023 school year.
4. Field Trips: Upon the recommendation of the Chief School Administrator, the Board approves the following field trip destinations for the 2022-2023 school year:

<u>Grade/Group</u>	<u>Destination</u>
Grades 9-12 (AVID)	Caldwell College
Grades 11-12 (Peer Leadership)	School Street School-Read Across America
Grades 9-12 (Community Based Instruction-CBI)	Rockaway Mall
Grades 9-12 (FBLA)	Harrah's Convention Center Atlantic City
Grades 9-12 (Wrestling)	Atlantic City

5. Curricular Assistance: Upon the recommendation of the Chief School Administrator, the Board approves up to two hours per week per course section for Devon Engelberger to complete lesson plans, update gradebooks, provide instructional materials and provide student feedback for the Health 3 class at Boonton High School, at a rate of \$35 per hour from February 21, 2023 – March 5, 2023.
6. Volunteer Coach: Upon the recommendation of the Chief School Administrator, the Board approves Henry Samek as the Boys Baseball Volunteer Coach at Boonton High School for the 2022-2023 school year.
7. Letter of Resignation: Upon the recommendation of the Chief School Administrator, the Board accepts a letter of resignation from Kerrie Bellisario, Art Teacher and Public Relations Coordinator, Boonton High School, effective April 22, 2023.
8. Upon the recommendation of the Chief School Administrator, The Board approves that the Chief School Administrator may include April 21, 2023 as a date that may be designated for district schools not to be in session should the district not use its allotted four emergency closing dates in the district calendar. This date is to be considered along with those previously approved.

C. OPERATIONS

Mr. Gardberg commented on Budget and other matters.

Mrs. Darling: Maintenance.

Approval of Operations resolutions #1-6 was moved by Mrs. Darling and seconded by Mr. Mondino. YES: Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino (except #4), Mrs. Vucenovic. NO: None. ABSTAIN: Mr. Mondino (only #4). ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

1. Payments: The Board approves these Check Journals.
\$727,577.56 2/27/2023 (Check Journal)
\$31,683.99 2/27/2023 (ACH General)
\$9,577.76 2/27/2023 (ACH Cafeteria)
\$4,658,068.47 1/01 -- 1/31/2023 (electronic checks, including payroll)
2. Transfer Reports: The Board approves Transfer Reports for the month ending 1/31/2023.
3. Reports of the Board Secretary and Treasurer: The Board approves reports of the Board Secretary and Treasurer for the month ending 1/31/2023.
4. Professional Development: The Board approves these professional development expenses, in accordance with OMB Guidelines, State travel regulations and/or employee contracts.

Name	Date (s)	Workshop / Conference	Total Cost
Irene LeFebvre	4/25/2023	Spring Education Symposium Virtual Event	\$99.00
Samatha Pino	3/7 -3/8/23	NJ FBLA State Leadership Conference Atlantic City, NJ	\$138.00
Marissa LaPlaca	3/7 -3/8/23	NJ FBLA State Leadership Conference Atlantic City, NJ	\$138.00

5. Use of Facilities: The Board approves the District Facilities Use List of 02/27/20213 to organizations, provided all required documents are submitted. District teams have priority. No activities on days school is closed. Use of all gyms and fields are coordinated with Mr. Huguen, Athletic Director. All permits are pending building administration final approval and receipt of documentation.

Permit #	Requested by / Facility / Dates
2302-0000	Preschool Literacy Night BHS Room 110 & 112 Tuesday 2/28/2023 (5:00 – 8:00 PM)
2302-0002	Boonton Hills & Valley LAX BHS Turf Mondays 4/17 & 4/24 & Fridays 4/7 & 4/21/2023 (6:30 - 9:00 PM)

2302-0003 Boonton Boys Baseball Boosters – Parent Meeting
BHS Room 120
Monday 3/20/2023 (6:30 - 8:30 PM)

6. Disposal of Records: The Board approves the disposal of public records per New Jersey Division of Archives and Records Management Guidelines. Authorization for disposal was approved by the Department of Treasury on 02/01/2023 and 02/22/2023 Authorization #588767, #589612 and #589613.

D. POLICY

Table discussion of Building Use

Approval of Policy resolutions #1-11 was moved by Mrs. Katsakos and seconded by Mr. Mondino. YES: Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

1. Final Reading of Revisions to Policy #0152 – Board Officers: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #0152 – Board Officers, as per the attached.
2. Final Reading of Revisions to Policy #0161 – Call, Adjournment, and Cancellation: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #0161 – Call, Adjournment, and Cancellation, as per the attached.
3. Final Reading of Revisions to Policy #0162 – Notice of Board Meetings: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #0162 – Notice of Board Meetings, as per the attached.
4. Final Reading of Revisions to Policy & Regulation #2423 – Bilingual and ESL Education: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #2423 – Bilingual and ESL Education, as per the attached.
5. Final Reading of Revisions to Policy #5200 – Attendance: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #5200 – Attendance, as per the attached.
6. Final Reading of Revisions to Policy #8140 – Student Enrollments: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy #8140 – Student Enrollments, as per the attached.
7. Final Reading of Revisions to Regulation #8140 – Enrollment Accounting: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #8140 – Enrollment Accounting, as per the attached.

8. Final Reading of Revisions to Policy & Regulation #8330 – Student Records: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Policy & Regulation #8330 – Students Records, as per the attached.
9. Final Reading of Revisions to Regulation #8420.2 – Bomb Threats: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #8420.2 – Bomb Threats, as per the attached.
10. Final Reading of Revisions to Regulation #8420.7 – Lockdown Procedures: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #8420.7 – Lockdown Procedures, as per the attached.
11. Final Reading of Revisions to Regulation #8420.10 – Active Shooter: Upon the recommendation of the Chief School Administrator, the Board approves the final reading of revisions to Regulation #8420.10 – Active Shooter, as per the attached.

E. DISTRICT WIDE HIB REPORT

On a motion by Mrs. Darling and seconded by Mr. Mondino, the Board approved by roll call to affirm the findings and recommendations of the Superintendent on the following Harassment, Intimidation and Bullying complaints: BHS #6, JHS #10-11.

YES: : Mrs. Darling, Dr. Davis, Ms. Hayes, Mrs. Katsakos, Mrs. LeFebvre, Mr. Mondino, Mrs. Vucenovic. NO: None. ABSTAIN: None. ABSENT: Mr. Cartelli, Mrs. Doherty, Mr. Joyce.

F. OTHER BUSINESS

None

REPORTS FROM BOARD REPRESENTATIVES

1. HS Committee by Mrs. Doherty: Targeting March 20 as date for Committee to meet
2. Curriculum by Mrs. Katsakos: Chat GPT
3. PR/Communications by Ms. Hayes: None
4. Communications/Legislation by Mrs. LeFebvre: Governor's budget report tomorrow
5. ESC by Mrs. LeFebvre: None
6. MCSBA by Mrs. Darling: March 29 meeting at CCM
7. NJSBA by Mrs. LeFebvre: Task Force on firearm safety

OPEN PUBLIC COMMENT

1. Aneela Awan, Boonton: When is calendar official for next year? Communication on Friday(Mr. Valle); Giveback day on Friday April 21?
2. Linda Hogoboom: Boonton Rainbow Pride Saturday June 17
3. Steve Bossen: Block Chat GPT: Committee of the whole?

OTHER BUSINESS OF THE BOARD

None

ADJOURNMENT

On a motion at 9:00 pm by Mrs. Darling and seconded by Mr. Mondino, all present voted to adjourn.

Respectfully Submitted,

Steven Gardberg
Board Secretary

BOARD APPROVAL: