

Boonton Holmes Public Library
Profit & Loss Budget Overview
 January through December 2026

	Jan - Dec 26
Ordinary Income/Expense	
Income	
Other Revenue	
Donations	0.00
Fax	0.00
Fines	0.00
Grant income	0.00
Interest Income	0.00
Lost Books	0.00
Meeting Room Custodial Fees	0.00
Miscellaneous	
Refund	0.00
Miscellaneous - Other	0.00
Total Miscellaneous	0.00
Pay Cards	0.00
Printing & Copies	0.00
Program Fees	0.00
Total Other Revenue	0.00
State Aid	4,500.00
Town Appropriation	584,300.00
Total Income	588,800.00
Expense	
Administration	
Accounting	
Audit	4,000.00
Bookkeeping	500.00
Total Accounting	4,500.00
Fees and Licenses	
Equipment Inspections	1,500.00
Movie License	700.00
Payment	0.00
Vendor fees	1,000.00
Total Fees and Licenses	3,200.00
Institutional Memberships	500.00
Legal Notices	500.00
Office Supplies	2,500.00
Petty Cash	500.00
Postage	500.00
Total Administration	12,200.00
Grant Expenses	0.00
Library Operations	
MAIN Consortium	
Assessment	13,250.00
Delivery Service	2,000.00
Print mgmt & Misc. fees	5,000.00
Total MAIN Consortium	20,250.00
Materials	
Digital Content	
Libby/ Hoopla/ E-books	15,000.00
Total Digital Content	15,000.00

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Leasing	
Adult & YA Books	16,000.00
Total Leasing	16,000.00
Purchases	
Books	
Adult Book Purchases	4,000.00
Juvenile Book Purchases	16,000.00
Total Books	20,000.00
DVDs	3,000.00
Library Supplies	
Cataloging materials	500.00
Library Equipment	3,000.00
Total Library Supplies	3,500.00
Museum Passes	2,000.00
Total Purchases	28,500.00
Subscriptions	
Book Page	500.00
Magazines	1,500.00
Newspapers	3,500.00
Total Subscriptions	5,500.00
Total Materials	65,000.00
Programs	
Adult	19,000.00
Children	20,000.00
Community Outreach	6,000.00
Family	3,500.00
Website	2,500.00
Total Programs	51,000.00
Total Library Operations	136,250.00
Property	
Building and Grounds	
Furniture / Fixtures	3,000.00
Janitorial Supplies	1,500.00
Landscaping	9,500.00
Repairs / Maintenance	10,000.00
Total Building and Grounds	24,000.00
Services	
Cleaning	17,000.00
Copier	4,000.00
Pest Control	2,000.00
Water cooler	1,500.00
Total Services	24,500.00
Technology	
Hardware	2,900.00
Software	500.00
Total Technology	3,400.00

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Accrual Basis

Boonton Holmes Public Library

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	Jan - Dec 26
Utilities	
Electric	9,000.00
Gas Expense	12,000.00
Internet	4,500.00
Telephone	3,000.00
Water	1,500.00
Total Utilities	30,000.00
Total Property	81,900.00
66000 - Personnel	
Insurance	
Health Insurance	25,000.00
Total Insurance	25,000.00
Memberships	1,000.00
Payroll expenses	
FICA	25,000.00
Full Time	149,000.00
Part Time	154,000.00
Time Management System	2,250.00
Total Payroll expenses	330,250.00
Staff Training / Meetings	1,700.00
Travel	500.00
Total 66000 - Personnel	358,450.00
66900 - Reconciliation Discrepancies	0.00
Total Expense	588,800.00
Net Ordinary Income	0.00
Net Income	0.00